

FLORIDA DEPARTMENT OF EDUCATION



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John L. Winn
Commissioner of Education



Date: December 30, 2004

To: Dr. Irving S. Hamer, Jr.
Deputy Superintendent for School Improvement

From: Kay Kammel, Bureau Chief
Family and Community Outreach

Re: 21st Century Community Learning Centers Program & Zone Schools

I would like to commend Miami-Dade County on its implementation of the Zone School improvement project. In response to the extended school day and the extended school year of the Zone School Project, the 21st Century Community Learning Centers (CCLC) which are in the Zone will have to amend their schedules and times of service to students and parents. This will, in turn, require the existing budgets of these 21st Century programs to be revised. Due to the similar academic components of both the Zone School project and 21st CCLC, the overall services to 21st Century students will not be drastically impacted.

In order to ensure that the 21st Century program continues to be a successful educational component within the Miami-Dade community, the Florida Department of Education, Bureau of Family and Community Outreach will:

- ✓ Permit the 21st CCLC programs in the Zone to amend their hours of service as needed to allow for the extended school day, associated with the Zone School project. However, 21st CCLC programs will be encouraged to continue to provide services to students and families for a minimum of 15 hours per week.
- ✓ Require the 21st CCLC programs that have to reduce their program hours below the minimum of 15 hours to amend their budgets to reflect the changes in staff salary. Reduction in program hours equates to a reduction in staff salary. A portion of an individual program's overall 21st CCLC award would then be returned at the end of the fiscal year or simply not invoiced during the course of the fiscal year (which would be determined by the fiscal structure of each sub-grantee).

KAY KAMMEL
BUREAU CHIEF
BUREAU OF FAMILY AND COMMUNITY OUTREACH

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- ✓ Permit 21st CCLC programs to continue to use all other budgeted line items that were originally approved within the auspices of their individual 21st CCLC award.

We would like to request a letter from Miami-Dade that states that instruction will be provided to students (by the Zone School project) that is similar in scope to the services that are provided by the 21st Century Community Learning Centers program. We will keep this on file in the event of a Federal or State Audit.

Again, I commend Miami-Dade County for their efforts to improve student achievement through innovative strategies. Please do not hesitate to contact me or Joe Davis, Director of the 21st CCLC program.

cc: Jim Warford
Mary Jane Tappen
Martha Asbury
Sue Wilkinson
Joseph Davis